



Sefco Export Management Company, Inc.



Worldwide Shipping Services - New York City USA - Over 30 years experience
www.sefco-export.com

E EI LETTER OF AUTHORIZATION

I, _____,
AUTHORIZING PARTY OR COMPANY NAME (U.S. PRINCIPAL PARTY OR FOREIGN PRINCIPAL PARTY IN INTEREST)

authorize Sefco Export Management Company, Inc., Inc., as of _____ (DATE)
to act as a Forwarding Agent for export control and to transmit any Electronic Export Information (EEI) to U.S. Census, which may be required by law or regulation in connection with the exportation or transportation of any merchandise on behalf of said Authorizing Party. The Authorizing Party certifies that necessary and proper documentation to accurately complete the EEI will be provided to the said Forwarding Agent two (2) business days** prior to date of export. If the proper documentation is not provided by the Authorizing Party within the required time frame, Sefco Export Management Company, Inc. will not be held responsible for U.S. Customs fines or penalties, Ocean Transportation charges, export delays or other liabilities involved as a result of the EEI filing. The Authorizing Party further understands that civil and criminal penalties may be imposed for making false or fraudulent statements or for the violation of any United States laws or regulations on exportation and agrees to be bound by all statements of said agent based upon information or documentation provided by the exporter to the said agent.

Signature: _____
(Authorized Personnel)

Print Name: _____

Title: _____

Federal ID#: _____

CALL 1-800-829-4933, OPTION 1 TO RECEIVE AN EIN NUMBER OR VISIT THE WEBSITE
<https://sa2.www4.irs.gov/modiein/individual/index.jsp>
IF YOU ARE INCORPORATED OR NOT A CITIZEN OF THE UNITED STATES OR US TERRITORIES, PLEASE CALL 215-516-6999 FOR THE EIN#
(THIS IS NOT A TOLL FREE CALL). THIS MUST BE DONE IN ORDER FOR YOUR SHIPMENT TO SAIL.
NOTE: KEEP EIN NUMBERS FOR YOUR NEXT EXPORT

Contact Information:

Address: _____

Phone: _____

Please check one of the following:

_____ This authorization is for all shipments surrendered to Sefco Export Management Company, Inc.

_____ This authorization is for the following shipments:

_____ (Booking Numbers)

_____ This authorization is to have the file exemption statement on all Bookings.
"NO SED REQUIRED, Section 30.55(h), FTSR", value of all commodities is less than \$2500.00

Please submit completed authorization letter to the following address:

Sefco Export Management Company, Inc.
Attention: EEI Submission
1 Ascan Avenue, Suite PH-74, Forest Hills, NY 11375

OR FAX: 718-732-2863 OR E-mail: info@sefco-export.com

**The Responsible Party must ensure designated documents containing shipment information required to file the EEI are complete, accurate and submitted to CLI within TWO business days prior to the vessel sailing before 3:00 pm EST. Not following this instruction can result in delay of the export shipment. (FTSR Reference 30.12)

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